



ST CLARET PUBLIC SCHOOL

Affiliation to CBSE, Delhi Reg No : 931036

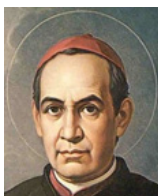
WAYANAD , KERALA -673576

PH : 04936-256446 , 8547556446

Website : www.stclaretschoolvythiri.com

Email : stclaretschoolvythiri@gmail.com

SCHOOL DIARY 2022-23



ST. ANTHONY MARY CLARET

1807-1870

Name :

Class : & Division :

Contact No :

THIS DIARY IS TO BE BROUGHT TO SCHOOL EVERYDAY

Student's Personal Data

(To be filled in by the Candidate / Guardian)

1. Name : _____

(as per birth certificate)

2. Class : _____ Div : _____ Admn. No : _____

3. Aadhar No. : _____

4. Date of Birth : _____

5. Sex : _____

6. Religion : _____ Caste : _____

Category - General / OBC / SC / ST

7. Father's Name : _____ Occupation : _____

Residential Address : _____

Tel. No. : _____ Mob. No: _____

8. Mother's Name : _____ Occupation : _____

Mothers Telephone No. : _____

9. Name of the Local Guardian : _____

Address : _____

10. Other contact nos. in Emergency : _____

11. Specimen Signature of the Parent / Guardian : _____

12. Name of the Class Teacher : _____

13. Close Relatives or siblings studying in the School

Name

Standard

1. _____

2. _____



OUR SCHOOL EMBLEM

St. Claret Public School is the name of our school. The Name reminds of St. Antony Mary Claret, the great model of youth, known as the 'Apostle of love'. We draw our strength and inspiration from our founder St. Claret. The emblem signifies the quest for wisdom, love, discipline and transformation and the flame is the symbol of inner longing of a child's thirst to keep this flame of knowledge alive all throughout his / her life.

ST. CLARET PUBLIC SCHOOL

St. Claret School was started by the Claretians Congregation and was inaugurated by the St. Thomas Delegation Superior Rev. Fr. Augustine Mundiath C.M.F on 5th June 2003. It is under the management of the Claretian Missionaries. The School follows the Central Board of Secondary Education (CBSE) syllabus. It admits students of all communities irrespective of caste or creed. The School is a place where young children learn their lessons as they play with materials and share experience with other children when they are in the School.

SCHOOL VISION STATEMENT

The vision of our school is that "Knowledge should not be confined to the four walls of this institution it should reach to the needy and the unreached, encourage students to appreciate virtues of collaboration, foster the habit of responsibility and self discipline."

SCHOOL MISSION STATEMENT

The mission of our school is to form spiritually oriented, morally upright, intellectually competent, socially responsive and culturally tolerant citizens, through holistic education, for the creation of a civilization of love.

SCHOOL YEAR

The school year is from June to March. The working hours are from 9:30 am to 04:00 pm. There will be 8 hours a day.

MORNING ASSEMBLY

The school assembly will be held on Monday, Wednesday and Friday.

CURRICULUM

The school follows the curriculum and syllabus of the Central Board of Secondary Education, New Delhi. Hindi and Malayalam are additional languages taught. Students are prepared for the above mentioned Board of Examination.

EXAMINATIONS

The academic progress of the student is tested by the means of class tests and two semester examinations. Students are not allowed to absent themselves from tests or examinations without the permission of the Principal. The tests and examinations will not be conducted second time. The reports of the tests will be recorded in the progress card for the information of the parents or guardian. Grades are given below to show their progress.

ACHIEVEMENT REPORT

1. Achievement report will be issued after every Term and Mid Term examinations.
2. Parents are requested to come and sign the Achievement report as scheduled in the school calendar.
3. Grade will be awarded in the Achievement report.

PROMOTION

Promotion to the higher class is based on the performance of the student in all the examinations throughout the year and internal assessment as follows:

1. 80 % marks for the written Exams.
2. 20% marks in internal assessment.
3. General progress in campus behaviour.
4. Staff evaluation report.
5. 90% of attendance.

EMOTIONAL GUIDANCE & COUNSELLING

With the help of qualified clinical psychologists our school helps students in managing their emotional problems in relation to their personality, school life, curriculum, career and study.

PAYMENT OF FEES

1. The school fee will be collected in four instalments in the following dates.
 - I Instalment : 01 - 20, June 2022
 - II Instalment : 01 - 20, September 2022
 - III Instalment : 01 - 20, December 2022
 - IV Instalment : 01 - 20, March 2023
2. If the School Fee is not paid on the 10th of the stipulated month a fine of Rs 10/- will be charged for the first 10 days and Rs 20/- afterwards. The fee once paid will not be refunded to any account.
3. The fee receipts are to be retained and produced on demand.

CO-CURRICULAR ACTIVITIES

The School promotes and preserves the basic culture of our nation. Therefore the school fosters a high degree of competency in several co-curricular and extra-curricular activities. Study of General Knowledge is compulsory for all students. Scholarship exams, IQ test, Memory test, and other various competitive tests are encouraged in the school, which will enhance the rational, analytical and linguistic capacities of our children.

RULE OF LANGUAGE

Our institution being an English Medium School, that prepares students for CBSE Examinations, is dedicated to foster and maintain good communicative skills. Therefore students and staff should speak English in class rooms, school premises, bus stops etc. Violation of this will invite disciplinary actions.

GENERAL DIRECTIVES

I. ADMISSION AND WITHDRAWALS

1. Admission is open to both boys and girls. Children who are 4 years and 6 years of age are eligible for admission to L.K.G & Std 1 respectively.
2. While seeking admission , the following documents are to be produced.
 - a) Transfer Certificate (for those students joining from other schools)

- b) Birth Certificate
 - c) Community Certificate (for SC/ST/Backward only)
 - d) A passport size photograph
 - e) Aadhar Card
3. Application for admission should be made on the prescribed form duly filled in and signed by the parents or guardian.
 4. Misbehaviour, cruelty towards other children, irregular attendance, disobedience or disrespect to Teachers, habitual idleness, stealing etc., are sufficient reasons for the removal of pupil.
 5. The Transfer Certificate is issued only during office hours. A written notice should be given in writing at least 5 days in advance. If the student is withdrawn in between the academic year that term's fees is payable.

II. GENERAL RULES.

1. Being an English Medium School ,it is expected that students speak English in the School Premises.
2. The School Diary is an official record. Students must carry the Diary to School everyday.
3. Students shall come to school on time with full uniform.
4. Children should reach the school by 9:45 am . Late comers will not be permitted to attend classes.
5. Class room is a sacred place where the strict silence should be observed.
6. Attendance for Parents Meeting is compulsory.
7. Children are forbidden from bringing costly articles to school.
8. No pupil is allowed to leave the School premises during class hours without the permission of the Principal.
9. Parents are not permitted to visit the class rooms.
10. Parents are not allowed to take children home before the school disperses.
11. Electronic gadgets like mobile phone , CD, Memory cards , camera and pen drives are not permitted in the school.
12. Students will not be given leave for social functions.
13. When an absence is unavoidable due to sickness, leave application printed in the calendar duly signed by the parent should be brought next day along the Leave Letter.
14. Leave application exceeding more than a week should be accompanied by a Medical Certificate.
15. All students without exception are expected to take part in the educational tour and other cultural programmes arranged by the School.

III. STUDY AND PROMOTION

1. All students should study their lessons daily and do their home work regu-

larly and should come to the class only after revising the lesson taught on the previous day.

2. All Students should get their progress reports after the examination , signed by their parents or guardians, within a week.
3. Promotion is decided on the basis of the whole year's performance of the pupil, assessment tests , terminal examinations ,home work records hand-writing ,etc. No re-exam for any test or examination shall be conducted.
4. A students who fails twice in any class will not be allowed to continue in the school.
5. Answer paper of all test papers should be signed by the parent / Guardian.
6. The Students whose parents behave impolitely to the Teachers or School authority will not be allowed to continue in this School.
7. Staff and Students are not allowed to meet anybody during the class time which is from 10:00 am to 4:00 pm. The parents can meet the staff from 3:10 pm to 3:55pm on first and third Wednesdays .
8. The Diary should be brought at the time of re-admission to the next class.

IV. POINTS FOR STUDENTS

1. Never omit the lesson or homework assigned to you ; it is like missing a train that you may never catch afterwards.
2. Always revise the work done in the class.
3. If memory work is assigned , learn it overnight and repeat it in the morning.
4. Always take down in your diary the work assigned for the next day.
5. As you grow up , make a daily time table for yourself . In this way you will learn to be a pupil of regular habits a most valuable asset in later life.
6. Repeat at the end of the week all that was learnt during the week.

V. NOTE FOR PARENTS

1. The success of a school largely depends upon the fullest co-operation between the teachers and the parents . Hence , the parents are recommended to meet the teachers and the school authority as often as needed to enquire about the attendance and conduct of their children.
2. Progress report and Homework Diary are to be scrutinized , signed and the necessary measures have to be taken for the improvement of the children.
3. Critical remarks about a teacher should be carefully avoided in the presence of a student. If ever there is any complaint about any teacher , parents and guardians should discuss it with the Principal.
4. Tuition fee is charged for the whole academic year and should be paid

before the 10 th of every month and in March the whole tuition fee should be remitted . Students will not be allowed to attend the examinations unless the fees are paid fully.

5. Application for Transfer Certificate should be submitted well in advance and they will be issued only when fees have been paid in full and the school accounts have been duly settled.
6. Parents are requested to co-operate with the school authorities ,by enforcing regularity and discipline on their children by seeing that they prepare their lessons daily and be taking an active interest in the activities of the school.
7. Parents are requested to sign messages , progress reports , or any other similar documents when so required.
8. Parents will not be permitted to the class rooms without prior permission either to see their children or interview the teachers. Any communication (request /complaint) is to be addressed to the Principal only.
9. The Principal's prior consent is to be obtained in case a gift or similar token is made to the teachers by the parents.
10. No students will be allowed to leave the school during class time with the servants or others , unless a letter from his / her parents /guardian is produced to the Principal.
11. If your pupil gets three remarks , the parent /guardian should come and meet the Principal.
12. Parent / guardian may meet the Principal between 9:00 am to 10:30 am on every Mondays and Fridays and at other times only by prior appointment.
13. Students should be present on the Re-opening Day after each vacation.
14. The Management reserves the right to amend by adding , deleting ,or substituting any of the standing rules. The decision of the Management will be final on all matters.

VI. SCHOOL BUS SERVICE

1. School bus facility will be available with effect from the beginning of the school year subject to availability of accommodation.
2. Once the bus facility is availed, it is presumed the same will be used for the whole year.
3. While waiting for the bus, students should be mindful of good manners and good behaviour. Playing at the bus stops is not allowed.
4. Students must observe queue system to get into the bus.
5. Students should not put their hands or head out while travelling, nor should they fight, push and pull in the bus.
6. Students should be courteous and well disciplined in the bus.

7. Senior students must see to the seating arrangements of the smaller ones before they are seated.
8. Bus seats and chassis should not be damaged by tearing the seat cover or dumping bags on them.
9. Students must speak English in the bus and at bus stops and obey the bus crew.
10. Any student causing annoyance to other students in the bus will be debarred from further use of the bus and will also be liable to further disciplinary action.
11. If, for any reason the management is not able to run the bus, no substitute arrangement will be done.
12. Monthly fee payment for the school bus must be made in the preceding month.

Use of Hand Book

Students must have a copy of Hand book and bring it to the school every day even on examination days. Parents/guardians are requested to go through the Handbook daily. It is a useful channel of communication between parents and teachers.

PRAYERS

Daily Prayer

Our Father in Heaven
Holy be your name
Your kingdom come, your will be done
On earth as it is in Heaven
Give us this day our daily bread
And forgive us our sins
As we forgive those who sin against us
Do not bring us to the test
But deliver us from all evil.

Teacher's Prayer

Give me Divine Master, a sincere love for my students.
I accept each student from your hands.
Give me the strength to admit my limitations,
the courage to start each day with hope,
and the patience and humour I need in my teaching .
May I impart knowledge humbly.

listen attentively collaborate willingly,
and seek your blessing as I start another day.
I ask you to bless me and my students and our
dreams and hopes.

Prayer before Class

O God, our heavenly Father, you are our Life, You are our Light. You are our Love. We offer you this study time as our offering of Loving worship. Be with us at our lesson and bless our studies so that we may grow in wisdom and knowledge.

Prayer after Class

We give you thanks, Heavenly Father for the grace and Blessings that we have received from you. Thanks are to you for all your loving gifts and for all what I have learned today.

Prayer before Examination

O LOVING God, enlighten our mind strengthen our memory and bless us to do well in the examination. Keep us healthy in mind and body all through my examination.

Prayer before Meals

Dear God our father ,we praise you and thank you for giving us our daily food. Bless us and these your gifts.

Prayer after Meals

We thank you ,O God, for all the gifts you have given us.

BIND US TOGETHER

Bind us together Lord
Bind us together with cords
That cannot be broken,
Bind us together Lord
Bind us together
Bind us together with love.
 There is only one God
 There is only one King,
 There is only one Body
 That is why I Sing. (Bind us....)

PRAISE HIM

Praise Him, praise Him
Praise Him in the morning
Praise Him in the noon time
Praise Him, Praise Him
Praise Him when the sun goes down
(Followed by) love Him , serve Him ,etc.

THERE SHALL BE SHOWERS OF BLESSING

There shall be showers of blessing
This is the promise of love.
There shall be seasons refreshing
Sent from the Saviour above.
 Showers of blessing
 Showers of blessing we need
 Mercy drops round us are falling
 But for the showers we plead.
There shall be showers of blessing
Send them upon us ,O Lord,
Grant to us now a refreshing,
Come and now honour Thy word.

സത്യമായ ശുദ്ധ സ്നേഹമായ്

സത്യമായ് ശുദ്ധ സ്നേഹമായ്
ദിവ്യ ജ്ഞാനമായ് വാഴും ദൈവമേ
നിത്യവും നിൻ കൃപാകടാക്ഷങ്ങൾ
ഏകണേ ഞങ്ങൾക്കെപ്പോഴും
 പാരിലാലംബഹീനരായോരെ
 സേവിപ്പാൻ ശക്തി നല്കണം
 സത്യധർമ്മാദി സർഗുണങ്ങളാൽ
 ജീവിതം ധന്യമാകണം
ബുദ്ധനും മഹാവിഷ്ണുവും
യേശുക്രിസ്തുവും നബി അല്ലാഹും
എല്ലാമേകമാണെന്ന വേദാന്തം
ഞങ്ങളിൽ ദൃഢമാകണം
 സത്യമായ് ശുദ്ധ സ്നേഹമായ്
 ദിവ്യ ജ്ഞാനമായ് വാഴും ദൈവമേ
 നിത്യവും നിൻ കൃപാകടാക്ഷങ്ങൾ
 ഏകണേ ഞങ്ങൾക്കെപ്പോഴും

ഹൃദയരാഗതന്ത്രി മീട്ടി

ഹൃദയരാഗ തന്ത്രി മീട്ടി
കർമ്മഭൂമി തളിരിടുന്ന വർണ്ണമേകിയും
നമ്മിൽ വാഴും ആദിനാഥം ഇന്നു വാഴ്ത്തിടാം (2)
ഞങ്ങൾ പാടുമീ സ്വരങ്ങൾ കീർത്തനങ്ങളാകണേ
ചോടുവയ്ക്കുമീ പദങ്ങൾ നൃത്തലോലമാകണേ
കുഞ്ഞുവീടിനൂൾക്കളങ്ങൾ സ്വർഗ്ഗമാകണേ
അമ്മ നല്കും ഉമ്മപോലും അമൃതമകണേ
പൂർണ്ണമീ ചരാചരങ്ങൾ ഗുരുവരങ്ങളാകണേ
ഹൃദയരാഗ തന്ത്രി മീട്ടി
കർമ്മഭൂമി തളിരിടുന്ന വർണ്ണമേകിയും
നമ്മിൽ വാഴും ആദിനാഥം ഇന്നു വാഴ്ത്തിടാം

STUDENT'S PLEDGE TO THE NATION

India is my country / All Indians are my brothers and sisters. / I love my country and I am proud of / Its rich and varied heritage. / I shall always strive to be worthy of it. / I shall give my parents, teachers, / and all elders / Respect and treat everyone with courtesy. / To my country and my people, / I pledge my devotion / In their well-being and prosperity / Alone lies my happiness.

NATIONAL ANTHEM

जन गण मन अधिनायक जय हे
भारत भाग्यविधाता
पंजाब सिन्धु गुजरात मराठा
द्राविड उत्कल बंगा
विंध्य हिमाचल यमुना गंगा
उच्छल जलधि तरंगा
तव शुभ नामे जागे
तव शुभ आषीश मागे
गाहे तव जयगाथा
जन गण मंगलदायक जय हे
भारत भाग्यविधाता
जय हे जय हे जय हे
जय जय जय जय हे

CONTACT NUMBERS OF TEACHERS

Sl No	Name of the Staff	Mobile
01	Fr Jose Pulinkunnel (Manager)	9447910496
02	Fr Jins Augustine (Principal)	8547945451
03	Fr Soyin C Joy (Administrator)	9188836398
04	Fr Stanley Mangattu (Counselor)	8606922919
05	Jolly Joseph	9846860347
06	Ajitha TP	8606229180
07	Viji Devasia	9961289259
08	Seenath M	8157829700
09	Molly Mathew	9530732742
10	Lissy KM	9447264482
11	Jofi Joseph	9495176155
12	Shiji M Joseph	8078890301
13	Shibily KG	9744667223
14	Neetha M	9746912074
15	Sarika CT	8086420417
16	Jiji KJ	9526438415
17	Sr Alanza	9526712234
18	Sr Yancy	8547585499
19	Sr Ressay Paul	8281322578
20	Shintu George	8156975102
21	School Office	8547556446
22		
23		

CALENDAR - 2022-23

JUNE 2022

Date	Day	<i>Value for the Month: Love nature</i>	
1	Wed	C	
2	Thu	C	
3	Fri	C	
4	Sat	H	Praveshanolsavam
5	Sun	H	World Environment Day
6	Mon	C	School Re-opens
7	Tue	C	
8	Wed	C	
9	Thu	C	
10	Fri	C	
11	Sat	H	PTA Meeting
12	Sun	H	
13	Mon	C	
14	Tue	C	
15	Wed	C	
16	Thu	C	
17	Fri	C	
18	Sat	C	
19	Sun	H	Reading Day
20	Mon	C	
21	Tue	C	International Yoga Day World Music Day
22	Wed	C	
23	Thu	C	
24	Fri	C	Periodic Test I - IX & X
25	Sat	C	
26	Sun	H	World Anti-Drug Day
27	Mon	C	School Parliament Election
28	Tue	C	
29	Wed	C	
30	Thu	C	Staff Meeting

CALENDAR - 2022-23

JULY-2022

Date	Day		<i>Value for the Month: Sacrifice</i>
1	Fri	C	
2	Sat	H	
3	Sun	H	St. Thomas Day
4	Mon	C	
5	Tue	C	
6	Wed	C	
7	Thu	C	
8	Fri	C	Investiture, House Inauguration
9	Sat	H	Bakrid
10	Sun	H	
11	Mon	C	
12	Tue	C	
13	Wed	C	
14	Thu	C	
15	Fri	C	Inauguration of Club
16	Sat	C	
17	Sun	H	
18	Mon	C	Mid Term I- I to VIII
19	Tue	C	
20	Wed	C	
21	Thu	C	
22	Fri	C	
23	Sat	H	
24	Sun	H	
25	Mon	C	Pre Mid Term IX & X
26	Tue	C	Kargil Divas
27	Wed	C	Value based activity / Club Activity
28	Thu	H	Karkkidaka Vavu , St. Alphonsa Day
29	Fri	C	Staff Meeting
30	Sat	H	
31	Sun	H	

CALENDAR - 2022-23

AUGUST-2022

Date	Day	<i>Value for the Month: Patriotism</i>	
1	Mon	C	
2	Tue	C	
3	Wed	C	
4	Thu	C	
5	Fri	C	
6	Sat	H	Hiroshima Day
7	Sun	H	
8	Mon	H	Muharam
9	Tue	C	Nagasaki Day
10	Wed	C	
11	Thu	C	
12	Fri	C	International Youth Day
13	Sat	H	
14	Sun	H	
15	Mon	H	Independence Day
16	Tue	C	
17	Wed	C	
18	Thu	H	Sreekrishna Jayanthi
19	Fri	C	World Humanitarian Day
20	Sat	C	Value based Activity Club Activity
21	Sun	H	
22	Mon	C	
23	Tue	C	
24	Wed	C	
25	Thu	C	Mid Term Class IX & X
26	Fri	C	Term I Exam for KG begins
27	Sat	C	
28	Sun	H	
29	Mon	C	World Sports Day
30	Tue	C	
31	Wed	C	Staff Meeting

CALENDAR - 2022-23

SEPTEMBER-2022

Date	Day	<i>Value for the Month: Respect for elders</i>	
1	Thu	C	
2	Fri	C	Onam Celebrations
3	Sat	H	Onam holidays begin
4	Sun	H	
5	Mon	H	Teacher's Day
6	Tue	H	
7	Wed	H	
8	Thu	H	Thiruvonam
9	Fri	H	
10	Sat	H	Sreenarayana Guru Jayanthi
11	Sun	H	
12	Mon	C	School Reopens after Onam Holidays
13	Tue	C	
14	Wed	C	Teacher's Day Celebration
15	Thu	C	Arts Day
16	Fri	C	Arts Day
17	Sat	C	Value based Activity Club Activity
18	Sun	H	
19	Mon	C	
20	Tue	C	
21	Wed	H	Sreenarayana Guru Samadhi
22	Thu	C	
23	Fri	C	
24	Sat	H	
25	Sun	H	
26	Mon	C	First Term Exam IX & X
27	Tue	C	World Tourism Day
28	Wed	C	
29	Thu	C	
30	Fri	C	Staff Meeting

CALENDAR - 2022-23

OCTOBER-2022

Date	Day	<i>Value for the Month: Kindness</i>	
1	Sat	H	
2	Sun	H	Gandhi Jayanthi
3	Mon	C	
4	Tue	H	Mahanavami
5	Wed	H	Vijaya Dasami
6	Thu	C	
7	Fri	C	
8	Sat	H	Nabidinam
9	Sun	H	
10	Mon	C	
11	Tue	C	
12	Wed	C	
13	Thu	C	
14	Fri	C	
15	Sat	H	
16	Sun	H	
17	Mon	C	First Term Exam begins I to VIII
18	Tue	C	
19	Wed	C	
20	Thu	C	
21	Fri	C	
22	Sat	H	
23	Sun	H	
24	Mon	H	St Claret Day , Diwali , United Nations Day
25	Tue	C	Periodic Test II Class IX & X
26	Wed	C	
27	Thu	C	
28	Fri	C	
29	Sat	C	Report Card Distribution
30	Sun	H	
31	Mon	C	Staff Meeting

CALENDAR - 2022-23

NOVEMBER-2022

Date	Day	<i>Value for the Month: Cleanliness</i>	
1	Tue	C	Kerala Piravi
2	Wed	C	
3	Thu	C	
4	Fri	C	
5	Sat	H	
6	Sun	H	
7	Mon	C	
8	Tue	C	
9	Wed	C	
10	Thu	C	World Science Day
11	Fri	C	Sports Day
12	Sat	H	
13	Sun	H	
14	Mon	C	Children's Day, National Book Week begins
15	Tue	C	
16	Wed	C	
17	Thu	C	
18	Fri	C	
19	Sat	C	Value based Activity Club activity
20	Sun	H	National Book Week ends
21	Mon	C	World Television Day
22	Tue	C	
23	Wed	C	
24	Thu	C	Kids Day
25	Fri	C	Post Mid Term Class IX & X
26	Sat	C	
27	Sun	H	
28	Mon	C	
29	Tue	C	
30	Wed	C	Staff Meeting

CALENDAR - 2022-23

Date	Day	<i>Value for the Month: Caring & Sharing</i>	
1	Thu	C	
2	Fri	C	
3	Sat	H	
4	Sun	H	
5	Mon	C	
6	Tue	C	
7	Wed	C	
8	Thu	C	
9	Fri	C	
10	Sat	H	Human Rights Day
11	Sun	H	
12	Mon	C	
13	Tue	C	
14	Wed	C	
15	Thu	C	Second Mid Term I to VIII
16	Fri	C	
17	Sat	C	Value based Activity Club Activity- Health Club
18	Sun	H	
19	Mon	C	Term II Exam for KG
20	Tue	C	
21	Wed	C	
22	Thu	C	Staff Meeting
23	Fri	C	Christmas Day celebration
24	Sat	H	Christmas holidays begin
25	Sun	H	Christmas
26	Mon	H	
27	Tue	H	
28	Wed	H	
29	Thu	H	Periodic Test III class IX & X
30	Fri	H	
31	Sat	H	

CALENDAR - 2022-23

JANUARY - 2023

Date	Day	<i>Value for the Month: Sacrifice</i>	
1	Sun	H	New Year
2	Mon	H	Mannam Jayanthi
3	Tue	C	School Reopens
4	Wed	C	
5	Thu	C	
6	Fri	C	Annual Day Celebrations
7	Sat	H	
8	Sun	H	
9	Mon	C	
10	Tue	C	
11	Wed	C	
12	Thu	C	
13	Fri	C	
14	Sat	H	
15	Sun	H	
16	Mon	C	MOdel Exams for Class X
17	Tue	C	
18	Wed	C	
19	Thu	C	
20	Fri	C	
21	Sat	C	Value based Activity Club Activity
22	Sun	H	
23	Mon	C	
24	Tue	C	
25	Wed	C	
26	Thu	H	Republic Day
27	Fri	C	
28	Sat	H	
29	Sun	H	
30	Mon	C	
31	Tue	C	Staff Meeting

CALENDAR - 2022-23

FEBRUARY - 2023

Date	Day		<i>Value for the Month: Honesty</i>
1	Wed	C	
2	Thu	C	
3	Fri	C	
4	Sat	H	
5	Sun	H	
6	Mon	C	
7	Tue	C	
8	Wed	C	
9	Thu	C	
10	Fri	C	
11	Sat	H	
12	Sun	H	
13	Mon	C	Manager's Day
14	Tue	C	
15	Wed	C	Annual Exam Class IX
16	Thu	C	
17	Fri	C	
18	Sat	C	
19	Sun	H	
20	Mon	C	
21	Tue	C	
22	Wed	C	
23	Thu	C	
24	Fri	C	
25	Sat	H	
26	Sun	H	
27	Mon	C	Staff Meeting
28	Tue	C	National Science Day

CALENDAR - 2022-23

MARCH - 2023

Date	Day		<i>Value for the Month: Courtesys</i>
1	Wed	C	
2	Thu	C	
3	Fri	C	
4	Sat	H	
5	Sun	H	
6	Mon	C	
7	Tue	C	
8	Wed	C	International Women's Day
9	Thu	C	
10	Fri	C	
11	Sat	H	
12	Sun	H	
13	Mon	C	
14	Tue	C	
15	Wed	C	World Consumer Day
16	Thu	C	
17	Fri	C	
18	Sat	H	
19	Sun	H	
20	Mon	C	Second Term Examination begins
21	Tue	C	
22	Wed	C	Final Exam for KG
23	Thu	C	
24	Fri	C	
25	Sat	C	
26	Sun	H	
27	Mon	C	
28	Tue	C	
29	Wed	C	
30	Thu	C	Staff Meeting
31	Fri	C	School closes for Summer Vacation

LEAVE RECORD

DATE	No. of Days	REASON FOR LEAVE	Parent's / Guardian's Sign	Teacher's Sign

LEAVE RECORD

DATE	No. of Days	REASON FOR LEAVE	Parent's / Guardian's Sign	Teacher's Sign

SUB	DATE	ASSIGNMENT/ HOME WORKS	Teach- er's Sign	Parent's Sign

SUB	DATE	ASSIGNMENT/ HOME WORKS	Teach- er's Sign	Parent's Sign

SUB	DATE	ASSIGNMENT/ HOME WORKS	Teach- er's Sign	Parent's Sign

SUB	DATE	ASSIGNMENT/ HOME WORKS	Teach- er's Sign	Parent's Sign

SUB	DATE	ASSIGNMENT/ HOME WORKS	Teach- er's Sign	Parent's Sign

SUB	DATE	ASSIGNMENT/ HOME WORKS	Teach- er's Sign	Parent's Sign

SUB	DATE	ASSIGNMENT/ HOME WORKS	Teach- er's Sign	Parent's Sign

SUB	DATE	ASSIGNMENT/ HOME WORKS	Teach- er's Sign	Parent's Sign

SUB	DATE	ASSIGNMENT/ HOME WORKS	Teach- er's Sign	Parent's Sign

SUB	DATE	ASSIGNMENT/ HOME WORKS	Teach- er's Sign	Parent's Sign

REMARKS BY PRINCIPAL

DATE	REMARKS	Signature	
		Principal	Parent

REMARKS BY PRINCIPAL

DATE	REMARKS	Signature	
		Principal	Parent

REMARKS BY TEACHER

DATE	REMARKS	Signature	
		Principal	Parent

REMARKS BY TEACHER

DATE	REMARKS	Signature	
		Principal	Parent

REMARKS BY TEACHER

DATE	REMARKS	Signature	
		Principal	Parent

REMARKS BY TEACHER

DATE	REMARKS	Signature	
		Principal	Parent

REMARKS BY TEACHER

DATE	REMARKS	Signature	
		Principal	Parent

TIME TABLE - 1st Mid Term

Date	Time	Subject	Syllabus

TIME TABLE - Term I

Date	Time	Subject	Syllabus

TIME TABLE - 2nd Mid Term

Date	Time	Subject	Syllabus

TIME TABLE - Term II

Date	Time	Subject	Syllabus

ASSESSMENT STRUCTURE OF SCHOLASTIC AREAS - GRADE I - V

Subject	TERM - 1 (50 Marks) (1 st half of the session) 20 marks for Periodic Assessment + 30 marks for Half Yearly Exam	TERM - 2 (50 Marks) (2 nd half of the session) 20 marks for Periodic Assessment + 30 marks for Yearly Exam
English Malayalam Hindi Mathematics EVS / SS Science IT	PA 20 Marks Mid Term Test - 10 Marks Note Book Keeping - 5 Marks Subject Enrichment - 5 Marks	PA 20 Marks Mid Term Test - 10 Marks Note Book Keeping - 5 Marks Subject Enrichment - 5 Marks
	Half Yearly Exam Written exam for 40 marks with syllabus covered till announcement of Half Yearly Exam date by school	Yearly Exam Written exam for 40 marks with syllabus covered during Term - 2

GRADING SCALE FOR SCHOLASTIC AREAS - GRADE I - V

(School will award grades as per the following grade scale)

MARKS RANGE	GADE	REMARK	MARKS RANGE	GADE	REMARK
91 – 100	A1	Outstanding	51 – 60	C1	Satisfactory
81 – 90	A2	Excellent	41 – 50	C2	More efforts required
71 – 80	B1	Very Good	33 – 40	D	Average
61 – 70	B2	Good	32 & Below	E	Needs Improvement

ASSESSMENT STRUCTURE OF SCHOLASTIC AREAS - GRADE VI – VIII

Subject	TERM - 1 (100 Marks) (1st half of the session) 20 marks for Periodic Assessment + 80 marks for First Term Assessment	TERM - 2 (100 Marks) (2nd half of the session) 20 marks for Periodic Assessment + 80 marks for Final Assessment
Language 1 Language 2 Language 3 Mathematics Science Social Science Any other subjects	First Term Assessment Written exam for 80 marks with syllabus covered till announcement of Half Yearly Exam dates by school PA 20 Marks Mid Term or Periodic Test - 10 Marks with syllabus covered till announcement of test dates by school Note Book Submission 5 Marks at term end Subject Enrichment 5 Marks at term end	Final Assessment Written exam for 80 marks with syllabus covered as below: Class VI: 10 % of 1st term covering significant topics + entire syllabus of 2nd term Class VII: 20% of 1st term covering significant topics + entire syllabus of 2 ⁿ term Class VIII: 30% of 1st term covering significant topics + entire syllabus of 2nd term

GRADING SCALE FOR SCHOLASTIC AREAS - GRADE VI to VIII

(School will award grades as per the following grade scale)

MARKS RANGE	GADE	REMARK	MARKS RANGE	GADE	REMARK
91 – 100	A1	Outstanding	51 – 60	C1	Satisfactory
81 – 90	A2	Excellent	41 – 50	C2	More efforts required
71 – 80	B1	Very Good	33 – 40	D	Average
61 – 70	B2	Good	32 & Below	E	Needs Improvement

TIME TABLE																
Days	1 st Period	2 nd Period	INTERVAL			3 rd Period	4 th Period	LUNCH BREAK		5 th Period	6 th Period	INTERVAL		7 th Period	8 th Period	
Monday																
Tuesday																
Wednesday																
Thursday																
Friday																
Saturday																

TRANSPORTATION RECORD

Name of Student : _____

Std : _____ Div : _____

Place : _____

Mode of Transportation : own/School bus/private vehicle

If using private vehicle, give details

Name of Driver : _____

Vehicle Number : _____

Contact No. of Driver : _____

Boarding Time - Morning

Home : _____ School : _____

Alighting Time - Evening

School : _____ Home : _____

Name and Signature of the Parent or Guardian